

## University Graduate Council Minutes

Richards Hall, VPAA Conference Room

March 8, 2019

### Council Members in Attendance:

Dr. Nicholas Bolden (COLS), Chair

Dr. John Finlay for Dr. Ben Blair (TCOB)

Dr. Kevin Burgess (COLS)

Dr. Ryan Lynch (COLS)

Dr. Lisa Oberlander (COA)

Dr. Saoussan Maarouf (COEHP)

Dr. Tammy Condrey (COEHP), Chair

Dr. Margie Yates (COEHP)

Dr. Shamim Khan (TCOB), Secretary

### Ex-Officio Members:

Dr. Tina Butcher (AA), Vice Provost

Dr. Ellen Roberts (AA), Associate Provost

Ms. Kristin Williams-Griffin, Interim Executive Director of Admissions

### **Item 1: Welcome, Lunch, and Approval of Minutes**

- Following lunch, Dr. Condrey called the meeting to order at 12:20 pm and the Council approved the February minutes with a minor amendment.

### **Item 2: Report from Dr. Roberts, Associate Provost for Graduate Education**

- Dr. Roberts presented some graduate enrollment figures. The current total graduate enrollment is 1463, which is higher than the fall 2018 figure of 1436, but down from the spring 2018 figure of 1540. She also shared details of the University policy on Undergraduate Students and Graduate Work, which allows undergraduate students with a minimum institutional GPA of 2.75 and within six hours of graduation to register for graduate courses.

### **Item 3: Old Business: Approval of Graduate Faculty**

- The Council reviewed sixteen graduate faculty membership applications – eight of these were approved for full, one for associate and six for provisional memberships. One application was returned to the applicant with the request for a complete CV.

### **Item 4: New Business**

- **Meeting to determine Bill Chappell Award recipient** The meeting will be held on March 27 at 8:15 a.m.
- **Process for the Chappell Award & using VIA** Noah Churchwell from the Office of Institutional Research and Effectiveness gave a demonstration of the VIA system to be used for processing nominees.
- **Attendance of non-Graduate Council members at GC meetings** Dr. Roberts informed the meeting that CSU faculty and staff can attend Graduate Council meetings any time except when specific individuals are discussed. No non-member attendee is allowed to vote unless they are the substitute for a council member.

- **Graduate Program Admission Requirements** Dr. Roberts presented a list of admission requirements for graduate programs across the campus, which showed that out of the 38 graduate programs, 5 programs require the GRE, 13 programs require the GRE or a GRE alternative, and 20 programs do not require the GRE. She asked members to have discussions in their areas on the current requirements to determine if all the requirements are necessary.
- **Graduate Faculty Qualifications Task Force** Dr. Lynch reported that the task force charged with reviewing the qualifications for graduate membership at different levels has had conversations with the Command College. One of the issues the task force is reviewing is what are the standards of excellence used and what materials faculty need to provide if they do not have a terminal degree in their discipline.

The meeting adjourned at 2:05 p.m.

Next meeting: 12 p.m., Friday, April 12, 2019