

University Graduate Council Minutes

Richards Hall, VPAA Conference Room

January 11, 2019

Council Members in Attendance:

Dr. Nicholas Bolden (COLS), Chair

Dr. Ben Blair (TCOB)

Dr. John Hanson (COLS) for Dr. Kevin Burgess

Dr. Ryan Lynch (COLS)

Dr. Lisa Oberlander (COA)

Dr. Saoussan Maarouf (COEHP)

Dr. Cheryl Smith (COEHP) for Dr. Tammy Condrey

Dr. Margie Yates (COEHP)

Dr. Shamim Khan (TCOB), Secretary

Ex-Officio Members:

Dr. Ellen Roberts (AA), Associate Provost

Dr. Tina Butcher (AA), Vice Provost

Ms. Kristin Williams-Griffin, Graduate Admission & Recruitment

Item 1: Welcome, Lunch, and Approval of Minutes

- Following lunch, Dr. Bolden called the meeting to order at 12:20 pm and the Council approved the December minutes with a few amendments.

Item 2: Report from the Associate Provost for Graduate Education

- Dr. Roberts informed the meeting about the online graduate orientation link to be sent by the UITS later that day to her and Dr. Yates for trying out before its release. Ms. Williams added that admission letters will mention the orientation, and text messages will also be sent to new students.
- Dr. Roberts spoke about the need for reviewing and revising the standards for provisional graduate faculty. A working group led by Dr. Lynch to look into this issue was formed; the other members of this group are: Dr. Kevin Burgess, Dr. Ryan Lynch and Dr. Tammy Condrey
- Dr. Roberts also mentioned the graduate student forums held during the semester and asked the council members to encourage their students to attend these.

Item 3: Old Business: Approval of Graduate Faculty.

- The Council approved nineteen graduate faculty – five full, one associate and thirteen provisional. Of the provisional faculty approved, one was approved for one semester with the requirement that the faculty document continuous professional activity with dates.

Item 4: New Business

- **Graduate Enrolment** Dr. Roberts informed the meeting that graduate student number was down by 109 compared with this time last year. There were decreases as well as increases in enrolment numbers across the colleges.

The meeting adjourned at 1:50 p.m.

Next meeting: 12 p.m., Friday, February 8, 2019