

## University Graduate Council Minutes

Richards Hall, VPAA Conference Room

September 14, 2018

### Council Members in Attendance:

Dr. Tammy Condrey (COEHP), Chair

Dr. Ben Blair (TCOB)

Dr. Nicholas Bolden (COLS)

Dr. John Hanson (COLS) for Dr. Kevin Burgess

Dr. Shamim Khan (TCOB), Secretary

Dr. Ryan Lynch (COLS)

Dr. Lisa Oberlander (COA)

Dr. Basil Conway for Dr. Saoussan Maarouf (COEHP)

Dr. Bryan Tyo for Dr. Margie Yates (COEHP)

### Ex-Officio Members:

Dr. Tina Butcher (AA), Associate Provost

Dr. Ellen Roberts (AA), Associate Provost

Ms. Kristin Williams, Graduate Admissions

### **Item 1:** Welcome, Lunch, and Approval of Minutes

- Following lunch, Dr. Condrey called the meeting to order at 12:20 pm and the Council approved the August minutes.

### **Item 2:** Report from the Associate Provost for Graduate Education

- Dr. Roberts announced that the Graduate Council will continue to support graduate program growth through graduate recruitment grants.

### **Item 3: Old Business:** Approval of Graduate Faculty.

- The Graduate Council approved five full, one associate and five provisional graduate faculty. One faculty application was returned.

### **Item 4: New Business**

- Ed.D Program and Dissertation Committee Chair revision proposal  
The following proposal from the COEHP to revise the qualifications for dissertation chairs was approved with amendments (underlined):  
*Appointment to Full Graduate Faculty is a prerequisite for serving as a thesis or dissertation chair. Exceptions may be made for part-time faculty who have documented evidence of recent scholarship. The Director of the Doctoral Program, the Dean and the Graduate Council must approve all exceptions. (Approved for one year only).*
- Graduate Open House/Discovery Days  
Ms. Williams mentioned that weekend Discovery Days for graduate recruitment have not been very successful and the idea of college open houses on week nights is being looked at.
- Graduate Directors/Department Chairs meeting  
Dr. Roberts raised the issue of dropping graduate enrollment numbers. She announced two meetings involving department chairs and graduate program coordinators/directors to be held during the following two weeks. The goal would be to discuss possible strategies for increasing graduate enrollment.
- Ed.D Program Policy on unsatisfactory grades  
The new policy on unsatisfactory grades for the Ed.D program was tabled. Other items proposed by the Ed.D program may also be considered at future meetings.

The meeting adjourned at 2:35 pm EST.

Next meeting: October 12, 2018