

University Graduate Council Minutes

Richards Hall, VPAA Conference Room

November 9, 2018

Council Members in Attendance:

Dr. Tammy Condrey (COEHP), Chair	Dr. Saoussan Maarouf (COEHP)
Dr. Brian Barks (COLS) for Dr. Ryan Lynch	Dr. Lisa Oberlander (COA)
Dr. Ben Blair (TCOB)	Dr. Margie Yates (COEHP)
Dr. Kimberly Gill (COLS) for Dr. Nicholas Bolden	Dr. Shamim Khan (TCOB), Secretary
Dr. John Hanson (COLS) for Dr. Kevin Burgess	

Ex-Officio Members:

Dr. Ellen Roberts (AA), Associate Provost
Ms. Kristin Williams, Graduate Admissions

Item 1: Welcome, Lunch, and Approval of Minutes

- Following lunch, Dr. Condrey called the meeting to order at 12:15 pm and the Council approved the October minutes with a few amendments.

Item 2: Report from the Associate Provost for Graduate Education

- Dr. Roberts thanked everyone for their support with the CSU Faculty and Graduate Research Conference. She mentioned positive feedback received from students, especially about the 3MT event.
- Dr. Roberts reported that she sent e-mail messages to graduate students regarding graduate assistantships and received eighteen responses. She asked Council members to let her know about any available openings.
- Dr. Roberts presented the CSU graduate enrollment numbers, which showed a drop for the first time after several years.
- COB and COEHP held Open House events for prospective students during the past month; COLS and COA are yet to have theirs.

Item 3: Old Business: Approval of Graduate Faculty.

- The Council approved two provisional graduate faculty.

Item 4: New Business

- The **MPH program proposal** was presented by Dr. Erica Taylor. Some concern was expressed about its name and the number of hours for the Maternal & Child Health concentration. Motion approved with the recommendation for the proposal to move forward to the curriculum committee with the revision that the program of study includes 9 hours in concentration (Area 2), 3 hours in electives (Area 3) and 6 hours in capstone (Area 4) . Suggestion was made about having an Area 1(core), Area 2(concentration), Area 3(electives) and Area 4 (capstone).
- Drs. Lavi Zamstein and Tim Howard presented the **Robotics Engineering proposal**. Motion approved with the recommendation for the proposal to move forward to the curriculum committee with the revisions suggested by the Council.
- **Request for Specific Provisional Graduate Faculty to be approved to serve as Ed.D. Dissertation Chairs**
One request was approved and one was denied. Three other requests were approved with the condition that one member in the dissertation committee has experience as a dissertation chair.

The meeting adjourned at 2:20 p.m.

Next meeting: 12 p.m., Friday, December 7, 2018