

University Graduate Council Minutes

Richards Hall, VPAA Conference Room

June 13, 2019

Council Members in Attendance:

Dr. Ben Blair (TCOB)

Dr. Saoussan Maarouf (COEHP)

Dr. Kevin Burgess (COLS)

Dr. Tammy Condrey (COEHP), Chair

Dr. Ryan Lynch (COLS)

Dr. Margie Yates (COEHP)

Dr. Nicholas Bolden (COLS)

Dr. Shamim Khan (TCOB), Secretary

Dr. Lisa Oberlander (COA)

Ex-Officio Members:

Dr. Tina Butcher (AA), Vice Provost

Dr. Ellen Roberts (AA), Associate Provost

Ms. Kristin Williams-Griffin (EM)

Item 1: Welcome, Lunch, and Approval of Minutes

- Following lunch, Dr. Condrey called the meeting to order at 12:20 pm and the Council approved the May minutes with some amendments.

Item 2: Report from Dr. Roberts, Associate Provost for Graduate Education

- The graduate surveys for different areas are being prepared for sending them out to respective departments and schools.
- Dr. Roberts is currently working on the Graduate School Annual Report. Among items mentioned in the report are – graduate survey results indicating high levels of student satisfaction with the quality of service and the job preparedness achieved by them from their graduate studies at CSU. The successful implementation of online graduate orientation is also mentioned in the report.

Item 3: Old Business: Approval of Graduate Faculty

- The Council reviewed nine graduate faculty membership applications – five of these were approved for full and three for provisional memberships. One application was returned for clarification.

Item 4: New Business

- **Graduate Program Admission Requirements** Drs. Burgess, Yates, Bolden and Blair reported on the reviews currently underway in their areas on the issue of barriers to graduate program admissions and how to reduce them. The use of GRE scores and its effectiveness in assessing graduate admission applicants was also discussed.
- **Elections for Chair-Elect, Secretary for AY 2020** Dr. Saoussan Maarouf and Dr. Shamim Khan were elected as the Chair-elect and Secretary respectively of the Graduate Council for AY 2020.
- **Dr. Tina Butcher's retirement** The Council members thanked Dr. Tina Butcher for her help and contributions to the Graduate Council over the years. This was Dr. Butcher's last attendance prior to her retirement in July.

The meeting adjourned at 2:10 p.m. The next meeting will be held at 12 p.m., on Thursday, July 11, 2019.