

University Graduate Council Minutes

Richards Hall, VPAA Conference Room

April 12, 2019

Council Members in Attendance:

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| Dr. Ben Blair (TCOB) | Dr. Saoussan Maarouf (COEHP) |
| Dr. Kevin Burgess(COLS) | Dr. Tammy Condrey (COEHP), Chair |
| Dr. Sarah Bowman for Dr. Ryan Lynch(COLS) | Dr. Margie Yates (COEHP) |
| Dr. Kimberly Gill (COLS) for Dr. Nicholas Bolden | Dr. Shamim Khan (TCOB), Secretary |
| Dr. Lisa Oberlander (COA) | |

Ex-Officio Members:

Dr. Tina Butcher (AA), Vice Provost
Dr. Ellen Roberts (AA), Associate Provost

Item 1: Welcome, Lunch, and Approval of Minutes

- Following lunch, Dr. Condrey called the meeting to order at 12:20 pm and the Council approved the March minutes with some minor amendments.

Item 2: Report from Dr. Roberts, Associate Provost for Graduate Education

- Dr. Roberts informed the council members of her decision to retire in August, 2019.
- There have been 328 responses to date for the CSU graduate student survey, which has now been closed. A copy of the survey responses will be sent to all program chairs and directors for sharing with their faculty members.
- Council by-laws require it to elect a chair-elect and a secretary for next year – to be done in May.

Item 3: Old Business: Approval of Graduate Faculty

- The Council reviewed ten graduate faculty membership applications – six of these were approved for full, one for associate and one for provisional memberships. One application was returned to the applicant's department chair for comments and one denied.

Item 4: New Business

- **MS in Public Administration Concentration in Emergency Management** This proposed new concentration, already approved by the UCC, was presented by Billy Mixon, Director of Command College. A motion was passed to approve the new concentration.
- **Guidelines for Graduate Faculty Provisional membership** The guidelines for Nursing and the Command College prepared by the Graduate Faculty Qualification Taskforce were presented. Discussion by council members about feasibility of use of these and recommendation made that Chairs for these two departments and the Graduate Council use these to guide recommendation for provisional membership of part-time faculty. Committee charge completed- discussed need to continue Taskforce due to other potential charges such as length of graduate faculty membership, and application process. Taskforce composition to be discussed further at the next meeting.
- **Revision to Academic Standing Policy for EdD students** – to be discussed further at the next meeting.
- **Graduate admission requirements** – Tabled

The meeting adjourned at 2:25 p.m.

Next meeting: 12 p.m., Friday, May 10, 2019