University Graduate Council Minutes
Richards Hall, VPAA Conference Room

June 14, 2018

Council Members in Attendance:

- Dr. Nicholas Bolden (COLS)
- Dr. Tammy Condrey (COEHP)
- Dr. John Finley (TCOB)
- Dr. Scott Harris (COA)
- Dr. Shamim Khan (TCOB)
- Dr. Ryan Lynch (COLS)
- Dr. Saoussan Marrouf (COEHP)

- Dr. Brian Schwartz (COLS) for Dr. Burgess
- Dr. Margie Yates (COEHP)
- Ex-Officio Members:
  - Dr. Tina Butcher (AA), Associate Provost
  - Dr. Ellen Roberts (AA), Associate Provost
  - Ms. Kristin Williams, Enrollment Management

Topics

Item 1: Welcome, Lunch, and Approval of Minutes.
- Dr. Bolden called the meeting to order and the council approved the May minutes.

Item 2: Report from the Associate Provost for Graduate Education:
- Dr. Roberts discussed decreased numbers for enrollment for the graduate program for Summer and Fall 2018. A list was sent to each department regarding students who were enrolled in Spring but not yet for Fall so that the students could be proactively contacted regarding re-enrollment. There has been an increase in new applicants for admission overall in the graduate program.
- There has been confusion related to the number of Cs a graduate student can have to maintain good academic standing and also to be able to graduate. It is possible for a student to have the GPA to graduate but to have too many C and below grades. Faculty are requested to monitor these and be aware that only 2 Cs can be applied to master’s level programs, and no more than 2 courses can be repeated with a C or below. No course may be repeated more than once. There is a report being developed to track the number of C and below grades for all graduate students.
- Dr. Yates will be returning to COEHP full-time as the Director of Graduate Studies and there is an internal posting for a part-time applicant for the Assistant Director of the Graduate School. This is time-sensitive so if interested or know others that may be, there is a 10-day window once the job is posted; the position can be found through USG Connect.

Item 3: Old Business: Approval of Graduate Faculty:
- The Graduate Council approved 19 for full graduate faculty status, five for associate graduate faculty status, and five for provisional graduate faculty status.

Meeting adjourned at 2:05 p.m. Next meeting July 12th from 12:00-2:00 p.m.