

University Graduate Council Meeting Minutes
Richards Hall, VPAA Conference Room
October 14, 2016 – 12:00 a.m. – 1:40 p.m.
Minutes submitted by Shamim Khan

Dr. Margie Yates, Chair (COEHP)

Dr. Wayne Summers – rep. Dr. A. Jauregui
(TCOB)

Dr. Nicholas Bolden (COLS)

Dr. John Ellisor (COLS)

Dr. Tamara Condrey (COEHP)

Dr. Scott Harris (COA)

Dr. Deniz Pekar – rep. Dr. G. Blalock (COEHP)

Dr. Shamim Khan (COB)

Dr. Ellen Roberts (AA)

Dr. Tina Butcher (AA), Ex Officio

Ms. Kristine Williams (EM), Ex Officio

Topics

Item 1. Approval of Minutes.

The council approved the September, 2016 meeting minutes with minor corrections.

Item 2. Report from Associate Provost for Graduate Studies.

Graduate Enrollment: Fall 2016 graduate enrollment expected to be in the 1610 to 1620 range (an increase of about 7%).

Graduate Students Advisory Board: The most recent meeting was held on September 27. Attendance was down compared with the previous meeting – from 23 to 15. There will be a lunch and learn session on October 27 on resume writing in the Columbus Room (Davidson Center).

Item 3: Old Business.

Approval of Graduate Faculty: The council approved membership at the full level for two applicants. One application was returned to the respective Department Chair for comments on scholarly publications and statement on teaching effectiveness.

Item 4: New Business.

Proposal for Master's in Cybersecurity Management: The council discussed the proposal from the School of Computer Science for a new Master's in Cybersecurity Management program starting fall, 2017. A motion was passed to approve it for moving forward to the next stage.

Report on Graduate Assistants: Number of graduate assistants have increase from 85 last year to 104 this year. The plan is to increase it to 125 next year. The possibility of offering half graduate assistantship to increase the total number of awards was discussed. The council was informed by Dr. Roberts that due to associated complication involving tuition fees, such awards is granted only on a limited case-by-case basis.

Doctoral Program Transfer Hours: Dr. Yates reported that offering up to 12 transfer credit hours for doctoral students instead of the current 15 appears to be working well and the University catalog will be updated to reflect the new 12-hour limit on credit hours.

Item 5: Announcements.

Upcoming Visitation Day: Ms Williams-Griffin reminded the council of the Graduate Open House event on October 15, starting at 8:30 am. A total of 58 prospective graduate students were expected to attend.

Strategic Plan and Focus Group: Dr. Yates encouraged everyone to attend the focus groups for strategic planning in November to advocate for graduate programs.